

REAL News

Newsletter for Careerforce Registered Assessors

September 2017



Welcome to the September 2017 issue of REAL News. We kick Spring off with a reminder about the important processes and practices of Moderation. A number of training resources have been updated and these can be downloaded. We also remind you where to go to access information. We also list the important assessor training workshops which are coming up in October. Please register your place early to ensure workshops aren't cancelled due to lack of numbers.

Moderation - Processes and Practice

While moderation is a quality process, the most important focus for the Careerforce National Moderation Team is to help assessors to do a great job of assessing.

There are times when an assessor has a problem working out just what the assessment needs the trainee to do. We are here to help you explore ways that the trainee can achieve the tasks and give you ideas about other sources of evidence.

The best part of our work is acknowledging good assessment practice and being able to give feedback to build the confidence of our assessors. Keep phoning or emailing your questions so that we can help make the assessment process work for you. Helping our assessors succeed

means that trainees are doing a great job and the people they support are receiving a high standard of care. Email us at: moderation@careerforce.org.nz

Updated Training Resources

A number of our training resources have been updated in the last week. These include Learning Guides, Trainee Assessments and Assessor Guides. You can view and download the list of updated resources [here](#).

Please note:

- All Trainee Assessments and Learning Guides for New Zealand Certificate programmes are available on the [Resource Library](#) and [Shop](#).
- All Trainee Assessments for National Certificate programmes are available on the [Shop](#).
- All Assessor Guides are available on [iportal](#) except the Core Competencies Combined Assessor Guide. This is available on request. Simply email: assessor-admin@careerforce.org.nz

Ensuring that important information reaches you

Please let us know if your contact details have changed (address, mobile phone number, email address etc). We can then update our records and ensure that important information reaches you promptly.

Please contact us at: assessor-admin@careerforce.org.nz

REAL Assessor training workshops - October 2017

For those who haven't attended a workshop, please look at the schedule below. It'll help you build on your knowledge and skills in assessment. It will help you use the Careerforce REAL model for respectful, efficient, applied and living training and assessment. **Observers are very welcome to attend these workshops as well.** More information about REAL Observers can be found [here](#).



What past attendees have said

"Thinking about our workplace evidence in this way is a light bulb moment for us."

"I feel inspired to go back to work and try out this approach"

Location	Date	Venue
Wellington	10 Oct	Careerforce, Wellington
Christchurch	11 Oct	Careerforce, Christchurch
Auckland Central	12 Oct	Parnells on the Rose Garden
Palmerston North	18 Oct	Bentleys Motor Inn

To see the full schedule for 2017, an overview of the workshops plus details on how to register via the website, please click the link below:

[VIEW ALL ASSESSOR TRAINING WORKSHOPS](#)

PEER moderation workshops - October 2017

We invite you to attend a Careerforce Peer Moderation workshop near you. See below for details.

Location	Date	Venue
Auckland Parnell	10 Oct (morning)	Parnells on the Rose Garden
Auckland Parnell	10 Oct (afternoon)	Parnells on the Rose Garden
Taupo	17 Oct (afternoon)	TBA
Mt Maunganui	18 Oct (morning)	TBA
Mt Maunganui	18 Oct (afternoon)	TBA
Rotorua	19 Oct (morning)	TBA
Rotorua	19 Oct (afternoon)	TBA
Christchurch	26 Oct (afternoon)	Careerforce, Christchurch

To see the full schedule for 2017, an overview of the workshops and details on how to register via the website, please click the link below:

[VIEW ALL PEER MODERATION WORKSHOPS](#)

Assessor Newsletters

These Assessor Newsletters are sent to all registered assessors and are now archived on the Careerforce website. Archive copies can be downloaded [here](#). If you are a new Careerforce Assessor you may want to check them out!



Thank you

As always, we do appreciate all the support and guidance you give to your trainees. If you have any questions, please don't hesitate to contact us. Please also use this email address to request Assessor Guides.

Phone: 0800 277 486

Email: assessor-admin@careerforce.org.nz



Enabling workplace training

You are receiving this email because you are a Careerforce Registered Assessor.