

New Zealand Diploma in Business (Leadership and Management) (Level 5)

Programme suitability and expected commitment

This programme is ideal for someone currently in a management or leadership role.

Critical to the success of the person undertaking this programme is the support of their employer. It is not suitable for sole traders or single-person businesses.

To be suitable for this training programme, employees:

- Should have opportunities to engage in the following:
 - Manage staff and staff performance.
 - Manage business activities, which may include budgets, sales and marketing, risk management etc.
 - Contribute to operational planning processes.
 - Contribute to contract management and compliance processes.
 - Undertake problem solving and decision making activities.
 - Engage with stakeholders.
- Must be prepared to self-manage their learning.
- Will be prepared to attend workshops and programmes, as required, to support their learning. This will be at their own, or their employers, cost.
- Require good access to the internet.
- Need to be able to identify appropriate attestors and observers.
- Are required to have a good level of proficiency in English.

Workplace suitability and expected commitment

To be able to support staff to complete this training programme, employers should:

- Allow study time and internet access for their employee.
- Continue to provide mentoring and coaching to their staff.
- Enable participation in workshops and supplementary training programmes as required to support the gaps in learning.
- Enable access to key documents for operational planning projects.
- Provide attestors and observers as required.
- Support external funding applications where appropriate.